PRIVACY POLICY

By using the Texas Counseling Association ("TCA") website, *www.txca.org*, including any and all subpages, you consent to TCA's data practices as described hereafter. TCA's Privacy Policy ("Policy") explains its online information practices and governs data collection and usage. Policy is applicable only to information TCA collects over the Internet. Policy does not apply to third-party websites that you are able to reach from TCA's website, including any and all subpages.

In order to optimize the experience and provide statistically accurate data about the use of TCA's website including any and all subpages, TCA uses web measurement and customization technologies, commonly known as "cookies," but may include other technologies.

"Cookies" are small bits of text that are either used for the duration of a session (session cookies) or saved on a user's hard drive in order to identify that user or information about that user the next time you log onto a website (persistent cookies).

Session cookies "remember" the online interactions within a single session or visit to a single web site; they let the server know that a person is continuing a visit to the site and connect the person's activities for analysis. Any information related to a particular visit to the web site is deleted from the person's computer immediately after the session ends.

Persistent cookies "remember" multi-session without obtaining personally identifiable information. This type of cookie notices when a person returns to the website and remembers the online interactions and preferences across multiple sessions, typically for the purpose of web analytics, but also for customizing people's online experience.

TCA's website, including any and all subpages, may use either session and persistent cookies. No other website can access the cookie TCA sets; your computer will share the information in the cookie only with the computer that sent it. TCA may collect anonymous demographic information, which is not unique to you, including, IP address, browser type, domain names, access times, referring website addresses, hardware data, postal code, age, gender, and your preferences, interests and favorites. TCA has no plans to implement any other tracking technology, but continually reviews any potential future uses of tracking technologies and will revise its policy as needed.

TCA collects information to distinguish between new and returning visitors and track aggregate visitor participation in surveys, outreach, or public interaction

TCA collects this information to optimize the experience on its website and to collect statistically accurate data about the use of its website.

TCA uses the information it collects using these technologies only for TCA purposes, and discloses the information only to TCA employees or contractors for those purposes.

TCA will comply with all applicable statutes and policies in regards to protecting the privacy and security of information it collects using web measurement or customization technologies.

You can opt-out and remove or block the use of web measurement and customization technologies by changing the setting of your browser to block cookies. How to change settings for most browsers is described at <u>http://www.usa.gov/optout_instructions.shtml</u>.

If you choose to opt-out, TCA will always make comparable information or services available to you. You should be aware that changing the settings in your browser to block cookies probably will affect interactions with other websites that use cookies.

All personal information you provide to TCA is on a voluntary basis. TCA may collect personal information about you (such as, name, e-mail address, home or work address or telephone number, or other unique information that identifies the user) only if you specifically and knowingly provide it to TCA.

Keep in mind that if you directly disclose personally identifiable information or personally sensitive data through TCA public discussion boards, this information may be collected and used by others.

TCA has no control, responsible, or liability for the privacy policy or other content on any websites, including any and all subpages, outside of TCA's website.

TCA does not knowingly collect personally identifiable information from children under the age of thirteen. If you are under the age of thirteen (13), you must ask your parent or guardian for permission to use TCA's website.